

# AGM 2018 Minutes

## Australian Time Trials Association Inc (ATTA)

### Annual General Meeting; 28 July 2018

Scout Hall, 399 Rokeby Rd, Subiaco

Meeting opened at 14:00 with 18 members present.

**Apologies:** Steff Van Amerongen, Sue Challen, Luke Dawson, Karl McIntyre, Graeme Sheard, Steve Oates

**Present:** Peter Meyer; Lorraine Schutz; John Healy; Alison Ramm (chair); David Equid (minutes); Jeff Usher; Rick Churchill; Louise Mofflin; Ian MacLennan; Kim Van Amerongen; Troy Coulthard; Ian Skidmore; Greg Swensen; Phil Gyford; Neil McRae; Craig Beeching; Hayden Long; Paul van der Walt; Lorraine MacLennan; John Sonogo.

### Presentations of Trophies:

*BAR* – Steff Van Amerongen (Female) & Paul Van der Walt (Male). Distributed *BAR* medals to the four qualifiers.

*Hilly Classics* – Steff Van Amerongen (Fastest female), John Sonogo (Fastest male) and Phil Diesel (Age Standard)

### Minutes of 2017 Minutes:

Minutes of the previous AGM having been posted on the ATTA web site were submitted for acceptance.

Moved: Peter, seconded Lorraine

### 2017/18 Reports:

#### *President's Report*

Peter summarised the content of his report, as posted on the ATTA web site prior to the meeting.

Steff had an excellent year as described in the report – winning the *BAR* and all three Championships, at an increased average speed vs prior seasons. Steff is currently in Queensland competing in a road race series.

Peter noted that there are a number of cycling events being held these days that are not affiliated with Cycling Australia; no longer the monopoly that used to apply.

A number of ATTA events were disrupted during the season due to road works – this resulted in the development of a new course at Gidgegannup C that was well received and ended up being used twice - a positive outcome.

Changes to event dates by other groups for planned events have resulted in conflicts ie cancellation of an ATTA event due to conflict with an alternative event that changed dates at short notice. The coordination meeting held last year between the local cycling groups to align calendars for the summer season did not result in avoiding conflicts as intended as some participants seem to have ignored the dates presented.

Trialled the use of optional series entry for the Hilly Series – this was an attempt to limit “no shows” as proposed at t last year’s AGM and also allowed participants to nominate their interest in a Hilly Shirt. There was no clear result with respect to “no shows” but this does not preclude a series entry approach being used again in the future. Based on a recent committee meeting we are unlikely to produce a commemorative shirt for the Hilly Series next season due to the low level of uptake.

The application for permission to hold the next Early-bird series has been rejected by the Kings Park Authority – this will result in cancellation of the series for the 2018/19 season (see notes from a post meeting discussion below).

Participation rates in ATTA events last season were the lowest over the past 10 years. Against this trend was the female participation rate (specifically in the Hilly Series) where there has been an increase. ATTA’s female participation rate overall is significantly higher than comparable local groups.

One likely driver for lower numbers has been a number of events held on the same dates, drawing participants away from the scheduled ATTA event.

The use by participants of the SQUARE credit card payment system at ATTA events has been increasing and not caused apparent problems for those managing the desk.

The ATTA Facebook site has been changed from a 'Group' to a 'Page', with Alison having set it up and managing the content and posting of events etc.

The involvement of Traffic Management contractors increased during the past season. ATTA has engaged a specialist to update our event documentation to align with the latest MRWA requirements which have been revised this year. Several members (Kim, Greg and Sue) completed training and were accredited to BWMTM to comply with requirements for placing of signs etc.

Thanks to Jeff for his services to the committee over the past 5 years. Also to Troy for his setting up the new trailer and taking it to/from events, installing and recovering signs from events (mostly singlehanded) as well as organising the storage for the trailer - also for the past 5 years.

Peter again raised the need to look at the way we manage ATTA, not just events which has been the focus previously but also the more general roles. Key is the President's role that needs to start to transition, maybe not in a single step but over time. The roles have been split to allow someone to start acquiring the skills, at least to take on the tasks - work is underway to establish a backup for the timing software used for events; all other areas need attention.

*Alison thanked Peter for his efforts on behalf of the committee and members, not just over the past season but also the prior 30 years. ATTA continues to get very positive feedback, both verbal and written which is a result of Peter's effort and approach by being so accommodating to people who want to participate in time trials, going well beyond expectations to enable them to participate. This attitude has been a key driver for why ATTA has been so successful.*

Acceptance of report—moved David, seconded Craig.

#### *Treasurer's Report*

Details were provided on the website.

Overall ATTA has operated at a net loss for the third consecutive year, continuing the reinvestment of funds back into the club. There is still a positive balance within the club account so the club continues to be in a strong position but this needs to be monitored to ensure that the club remains viable from a financial situation. Consideration by the Committee is required for potentially revising fees and other charges to address the ongoing shortfall in revenue vs expenditure.

*Alison thanked Jeff for his efforts both as Treasurer and also as the Marshal Coordinator.*

Acceptance of report—moved Phil, seconded Neil.

#### **Election of Office Bearers:**

Peter proposed that the role as *President* is separated from the *Timing* and other tasks that he currently performs. The President should focus on providing guidance to ATTA at a high level, separate to other detailed roles.

**Allison provided an overview of the roles associated with running ATTA, as per the documents recently circulated by Peter. During these and subsequent discussions the personnel listed later in these minutes offered to fill volunteered.**

***All committee positions were declared vacant.***

None of those present at the AGM nominated for the position of President. It was suggested that a candidate for a "shadow" President be engaged, to start learning from Peter while he continues as interim President until a replacement is identified.

The incoming committee needs to work on filling the roles as documented.

*The following Committee members confirmed, most previously having expressed their willingness:*

Peter Meyer  
Alison Ramm  
David Equid  
Greg Swensen  
Lorraine Schutz  
John Healey  
Sue Challen  
Neil McRae  
Kim Van Amerongen  
Steff Van Amerongen  
Craig Beeching  
Louise Mofflin  
Hayden Long  
Steve Oates  
Graeme Sheard

**ATTA Roles:**

Marshal/volunteer Coordinator – John Healy offered to fill role together with Karl McIntyre and Steve Oates, leveraging the work that Jeff has completed over recent years and the BWTM trained members.

Treasurer – Graeme Sheard has offered to fill this role.

Traffic Management related tasks - David Equid will continue to provide oversight.

Trailer coordinator – Craig offered to coordinate but we will revert to Kim who had previously offered to perform this in conjunction with the BWTM coordination that he already provides.

John Healy offered to continue to coordinate drinks etc at events together with Karl McIntyre. Kim will continue to liaise with Rock Inn for the Brookton Hwy event.

Allison will continue to arrange for access to schools when required as a base for events and will also continue to coordinate management of the ATTA Facebook page. Greg Swensen indicated interest in assisting with the ATTA web site.

Sue Challen has offered to continue coordinating the ATTA Kit - orders etc..

John Sonogo offered to assist with Database management.

**Other Business:**

Nothing was submitted prior to the meeting.

**Date of Next Year's Meeting:**

27 Jul 2019 proposed with agreement that another afternoon session is preferred.

Meeting closed at: 15:25

**Post meeting discussions; non-AGM Items:**

Early-birds – rejection letter was based on refusal by Kings Park Authority (BGPA) to grant ATTA the ability for closure of Lovekin Drive, as a general principle. This is despite BGPA originally limiting such events to Lovekin Dr as it could be closed to general traffic; now this is not deemed acceptable and without road closure, the event would involve unacceptable risk. We have been dealing with the same person from BGPA for the past 18 years, so lack of familiarity with ATTA events and the way they are held is not the basis for the rejection. Any change to this direction is not going to be possible in the near term and clearly not in time for this coming season. There may be the potential for something to be resolved in the longer term for future seasons, potentially through the engagement of local cycle organisations (West Cycle etc).

Are there alternate locations that could be used as a venue for a similar series? How about the foreshore at Dalkeith, near Steve's - other possibilities?

It was suggested that an approach to politicians who may be able to influence on our behalf? *Louise offered to coordinate a group to approach with the aim of trying to get something resolved for subsequent seasons.*

Meeting concluded at 15:45

Attached:

President's Report

Treasurer's Report (and associated spreadsheets)

ATTA Role Descriptions